

## Grade 5 – Computing – Mock Practical Test

CANDIDATE NAME: \_\_\_\_\_

Grade: V

### Question 1 – Create a Table in MS Excel

a) Create the following table and enter the data. [1]

Result					
Name	Score 1	Score 2	Score 3	Total	Average
Adeel	84	79	88		
Iqra	73	69	75		
Rehan	92	95	90		
Mariam	66	70	68		
Haris	58	61	63		
Laiba	80	85	82		

- b) Apply **merge and centre** to the title [1]
- c) Adjust **column width and row height** [1]
- d) **Bold all headings** [1]
- e) Change **heading font colour** [1]
- f) Increase **heading font size** [1]

**Total: 6 marks**

### Question 2 – Calculations

- a) Use a formula to calculate **Total** for each student. [3]
- b) Use a formula to calculate **Average** [3]

**Total: 6 marks**

### Question 3 – Sorting

Sort the table **A to Z** by **Name** [2]

### Question 4 – Apply Borders

Apply a **thick outside border** [1]

Question 5 – Create a Line Chart

- a) Select **Names + Score 1 only** [1]
- b) Insert a **Line Chart** [1]
- c) Add a chart title: *“Score 1 Comparison”* [1]

**Total: 3 marks**

Question 6 – Saving the File

Save the file using **your full name and section**

Example: *Hamza-5Mer*

[2]